



Date: December 03, 2024  
Current Meeting: December 12, 2024  
Board Meeting: December 19, 2024

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President and CEO Jennifer Pyrz  
**FROM:** Director of Capital Projects Matt Duffy  
**SUBJECT:** Consideration and approval of a new task order with Butler, Fairman & Seufert (BF&S) for construction management services during construction on the Blue Line BRT project

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**ACTION ITEM A – 14**

**RECOMMENDATION:**

It is recommended that the Board of Directors authorize the IPTC President and CEO to execute a new Task Order with BF&S under Request for Qualifications (RFQ) 21-09-424 that includes construction management services during construction on the Blue Line BRT construction project for an amount not to exceed \$20,247,107.

**BACKGROUND:**

The Board of Directors approved the award of a construction management contract under RFQ 21-09-424 on the Blue Line to Stantec in 2022. In April 2024 Stantec assigned the contract to BF&S, which has been providing Construction Management (CM) services on the project since that time. This is a task-order based contract with specific scope and fee for each new task order negotiated individually. To date, there have been five task orders with fees totaling \$5,198,690.98 issued. BF&S's current task orders cover their work through the construction contract bid phase. If executed, this task order will include construction management services during construction. This task order will cover services through 2026, at which point the Board can expect another task order to cover services through 2028 or early 2029.

**DISCUSSION:**

CM services for the Blue Line will confirm constructability of the design and ensure that construction meets contract plans, specifications, terms, and applicable ADA standards, as well as FTA 's quality management guidelines. Construction management services will include design reviews, project controls, change management, independent cost estimates, daily construction inspection/oversight, utility coordination, erosion control monitoring, material testing, risk management, monthly and quarterly reporting, and public outreach assistance.

**ALTERNATIVES:**

These services are required for successful construction of the project.

**FISCAL IMPACT:**

Funding for the Blue Line project is provided from a variety of sources, including FTA Small Starts, Bond Revenues, 5307 Formula Funds, and local funds, as documented in the Capital Plan.

**DBE/XBE DECLARATION:**

The DBE commitment on this project was 15%; participation to-date is 7.8%. This Task Order includes DBE participation totaling 15.8% from:

- Infrastructure Engineering, Inc. at 7.5%
- Shrewsbury & Associates at 4.8%
- JQOL, Inc. at 3.5%

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Service and Finance Committee on December 12, 2024.